



Meeting Minutes December 6, 2023

➤ **Members:**

Alicia Ramos, Galt Joint UHSD
An Ta, Yolo COE
Angela Rodriguez, Elk Grove USD
Carey Buchanan, El Dorado COE
Carla Galbraith, Sacramento City USD
Carla Slowiczek, CAERC/Sacramento COE
Christi Fee, Sacramento COE
Collette Macdonald, Folsom Cordova USD
David Rodriguez, Natomas USD
Diana Griffin, Amador County USD
Grace Sauser, Davis Joint USD
Dr. Jamey Nye, Los Rios CCD
Jane Ross, Sacramento COE
Joe Schallberger, Galt Joint UHSD
Kassandra Gauna, Futures Explored
Kiu Chuong, CAERC/Sacramento COE
Laura Mccrary, Futures Explored
Laurelle Mathison, Twin Rivers USD
Matt Strinden, San Juan USD
Patricia Black, CAERC/Sacramento COE
Patricia Oliva, CAERC/Sacramento COE
Richard Judge, San Juan USD
Stephanie Groat, Washington USD
Dr. Sue Gilmore, Sacramento City USD

➤ **Welcome:** Patricia Oliva, CAERC Director

The meeting started at 10:06 am. Patricia Oliva welcomed members and partners to the meeting. Roll call of members was taken. Seven voting members were present at time of roll call (El Dorado COE, Elk Grove, Galt, Los Rios, Natomas, Sacramento City, and San Juan). Davis, Twin Rivers, and Washington arrived after the roll call. Amador and Sacramento COE were unable to attend the meeting and submitted their votes electronically. This met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual.

Partners from Futures Explored, Sacramento COE, and Yolo COE were also present for the meeting.

- **Approval of December 6, 2023, Meeting Agenda**
 - The agenda for the December 6, 2023, meeting was reviewed.
 - On a motion by Sue Gilmore and seconded by David Rodriguez the December 6, 2023, agenda was approved (12 in favor, 0 against). [Amador and Sacramento COE submitted their vote electronically in favor of approving the agenda.]

- **Approval of October 4, 2023, Meeting Minutes**
 - Minutes from the October 4, 2023, consortium meeting were reviewed.
 - On a motion by Sue Gilmore and seconded by Angela Rodriguez, the October 4, 2023, minutes were approved (12 in favor, 0 against). [Amador and Sacramento COE submitted their vote electronically in favor of approving the agenda.]
 - Approved October 4, 2023, minutes will be posted on the CAERC website at www.caerc.org.

- **California Adult Education Program Updates and Deliverables**
 - December 31, 2023 - 21/22, 22/23, 23/24 Member Expense Report Certified by Consortia in NOVA (Q1)
 - December 31, 2023 – End of Q2
 - January 31, 2024 – Student Data due in TOPSPro (Q2)
 - January 31, 2024 – Employment and Earnings Follow-up Survey
 - February 28, 2024 – Preliminary allocations for 2024-25 and 2025-26 released by this date

- **Select Topics**
 - EL Healthcare Pathway**
 - The ELL Healthcare Pathway Grant workplan has been approved by Mayra Diaz at the Chancellor’s Office. We expect to receive the funding sometime this month. Elk Grove and San Juan are the 2 recipients of the funds.

 - ASAP Professional Development**
 - Carla Slowiczek and Lydia Jones are working with Cindy Loo-Garcia from ASAP to provide a professional development opportunity to our consortium and those that surround us. The tentative date is April 18, 2024. It will be a half day training with more details coming soon.

 - Consortium Fact Sheets**
 - Carla Slowiczek has been working with members to get their data for the fact sheets. All fact sheets will be ready to be discussed at our January Director’s Meeting.

 - Los Rios Collaboration**
 - Patricia Oliva and Carla Slowiczek meet monthly with Olga from Refugee Career Pathways and Joseph from Strengthening Community Colleges Training Program. Olga is very interested in partnering with us and providing a VESL or bridge class at one of our sites. If anyone is interested in hosting a class, please let Patricia Oliva know. Joseph is interested in working with us to host a mini cohort that goes into a pathway, dual enrollment possibilities, or credit for prior learning.

- Dr. Nye asked the group what they are thinking for opportunities regarding credit for prior learning. Credit for prior learning is a case-by-case opportunity that generally goes to the correct department to see if it meets what an intro course would offer. Los Rios director of dual enrollment, Sean O'Neil, would be happy to come in and discuss with members, but it would be helpful to have a list of questions he could respond to.
- Los Rios has dual enrollment agreements with many school districts where students can take classes during the day, and they get credit with Los Rios. There are 2 different models for students including taking college classes while they're in high school during the high school day or where they take college classes that give them credit for both the high school requirement and the college requirement.
- Grace Sauser would like a general understanding of what is meant by dual enrollment. What is the difference between the K12 dual enrollment and adult ed? Her district has an MOU with Los Rios, but there still seems to be confusion on both sides regarding what classes her students can take and what the process is. She also would like to know how a student participates in community college classes without paying and not have it start the clock on the 2-year promise grant that's available.
- Dr. Nye is not sure how it would work with adult ed, but he thinks there are opportunities for students to do more than a one-off transition course so the benefit would be not only earning credit for things they might be doing in adult ed, but really seeing themselves as they transition into college and earning those credits.
- Patricia Oliva shared that last year we did a dual enrollment pilot with students from San Juan, and it was challenging. One of the big questions was who is going to pay for it since they were told that ed code wouldn't allow it. Someone found a way around it and now they're accessing adult ed dual enrollment funding. The courses offered were a human career development course, college readiness course, communications course, and a writing course. The hope is to do the same again this year. Dr. Nye will get Sean O'Neil involved and get the framework laid out for the entire district.
- An Ta asked if there is a minimum number of students that is needed to open the door for dual enrollment? At Los Rios their break-even number is around 33, but that varies quite a bit depending on the course.
- Carey Buchanan would like to know what the difference is between dual enrollment and concurrent? She also has many questions around credit for prior learning. Angela Rodriguez seconds wanting to know the difference between the two and she would also like information regarding articulation.
 - Articulation is going to be a transfer level class that meets the requirements. Dr. Nye's recommendation is to articulate career education or non-transfer courses because they can control that and give students credit for it.
- Angela Rodriguez asked if there's a possibility of having one of their teachers teach the class? The short answer is no, not unless that teacher becomes an employee of Los Rios.
- Grace Sauser asked if there are a lot of asynchronous credit bearing courses in the system and if so, maybe as a consortium we could start looking at what those options are that would be appropriate for adult ed students and trying to coordinate getting those students enrolled in those. Roughly half of Los Rios' inventory is now online, and the majority is asynchronous. If the consortium could put together a cohort of students, it's possible that Los Rios would be able to set aside seats in a class for that cohort.

Member and Partner News, Updates, and Challenges

- Carla Slowiczek shared that Patricia Oliva has officially completed her doctorate.
- Joe Schallberger shared that Brenda Avalos is no longer with Galt Adult Education and Alicia Ramos has taken her place.
- An Ta shared that Yolo COE will have some offerings that can be done asynchronously for the mental health ambassador program that includes mental health first aid for adults. It will start in mid-January and will be at no cost.
- Elk Grove is looking for an auto teacher and a culinary teacher to work at Rio Cosumnes Correctional Center. Washington is looking for a high school teacher.

➤ **Upcoming Meetings and Events**

- [Governor's Budget Workshop](#), January 17, 2024 – Sacramento
- [CAEAA State Conference 2024](#), February 8-9, 2024 – Sacramento
- [OTAN's TDLS](#), March 1-2, 2024 – Fremont
- [COABE](#), March 17-20, 2024 – Nashville, TN

➤ **Upcoming CAERC Meetings**

- CAERC Data & Accountability Meeting, Thursday, December 14, 2023, 1:00pm – 3:00pm, Online
- Budget and Director's Workgroup, Friday, December 15, 2023, 9:00am – 11:00am, Online
- Marketing & Outreach and Director's Workgroup, Friday, January 12, 2024, 9:00am – 11:00am, SCOE, Board Room
- CAERC Data & Accountability Meeting, Thursday, January 18, 2024, 1:00pm – 3:00pm, Online
- CAERC Network of Transition Navigators Meeting, Friday, January 19, 2024, 9:30am – 11:30am, Online

➤ **Other Items for Discussion or Distribution**

- There were no items for discussion or distribution.

➤ **Public Comments**

- There were no public comments.

➤ **Adjournment**

- On a motion by Sue Gilmore and seconded by Carey Buchanan, the December 6, 2023, consortium meeting adjourned at 10:58 am. (13 in favor, 0 against)